

MALVERN CITY COUNCIL
MINUTES OF REGULAR MEETING
Malvern City Hall – 100 W 5th Street

The November 13, 2023, regular meeting of the Malvern City Council was **called to order** by Mayor Douglas Shere at 7:00 p.m. Council members present were Chris Androy, Bruce Breeding, Roger Johnson, Amber Lidgett, and Heather West. Also in attendance was Joe George. Mayor Shere recognized visitors seeking to address the Council; there being none. Lidgett motioned to approve the **Consent Agenda** consisting of the November 13, 2023 tentative Council agenda, October 31, 2023 Council meeting minutes, decision to place Library Board of Trustees meeting minutes from October 3, 2023 on file, approval of treasurer's and claims reports for October 2023, and approval of Class C retail alcohol license renewal for Little Creek, LLC. Seconded by West. Androy, Breeding, Johnson, Lidgett, and West voted aye; motion carried.

Departmental Reports: Street Superintendent Hoose provided a written street report for October 2023 consisting of maintenance and preparation of winter equipment, removal of trash and flower baskets from downtown, moving equipment to new storage at the old water treatment plant, testing holiday decorations prior to installing, asphalt patching, and various other tasks.

New Business: Androy motioned to **approve Malvern Area Betterment Association's block party permit for November 25th to shut down E 4th Street from Main Street to the alley east from 6:00 p.m. to 8:00 p.m.** Seconded by Lidgett. Androy, Breeding, Johnson, Lidgett, and West voted aye; motion carried. Johnson motioned to hold and approve the first reading of **Ordinance 333-2023 Annual Codification with amendment.** Seconded by Lidgett. Breeding, Lidgett, Johnson, West, and Androy voted aye; motion carried. Androy motioned to approve **payment of HGM invoices 108523-1 through 3 in the amount for \$14,432.80.** Seconded by Breeding. Johnson, Breeding, West, Androy, and Lidgett voted aye; motion carried. Lidgett motioned to approve **Mayor to sign Acknowledgement of Environmental Review Requirements and Iowa Economic Development Authority Community Development Block Grant contract for 23-CF-004.** Seconded by Johnson. Androy, Breeding, West, Lidgett, and Johnson voted aye; motion carried. Androy motioned to approve **application for Iowa Department of Transportation Alternatives Set-Aside Program in the amount of \$303,679.98 for the Wolverine Trail/Safe Route to School project.** Seconded by West. Breeding, West, Androy, Lidgett, and Johnson voted aye; motion carried.

Mayor's Report: Mayor Shere encouraged all elected officials in the city to attend the three-part Iowa League of Cities' Municipal Leadership Academy. West motioned to **accept a letter of resignation from Park Board for Jill Smith.** Seconded by Lidgett. Johnson, Breeding, West, Androy, and Lidgett voted aye; motion carried.

Project/Meeting Updates: Earnest Construction is grading the site following a lifting of restrictions on the Wabash Landing site. Once grading is completed, Wright Sewer and Water

will finish installing sanitary sewer lines and Earnest will begin paving streets. Discussion was held on the timeline to complete the Prospect Townhomes CDBG Project. Androy motioned to **terminate the City's contract with the Developers of 19-DRH-013 under Article V, Section G of the CDBG-DR Single Family and Down Payment Development Agreement effective December 15, 2023.** Seconded by West. West, Breeding, Androy, Johnson, and Lidgett voted aye; motion carried. As of November 10th, 93 water meters have been installed. Vanguard Utility Services has submitted several properties with degraded service line, inaccessible meters, and broken water shut off valve. The City is working to have the homeowners make repairs before a meter can be installed. Johnson motioned to approve **payment of Eagle Engineering invoice 1992 in the amount of \$1,097.50 for work on the Clean Water State Revolving Fund Loan application.** Seconded by Breeding. Breeding, Androy, Lidgett, West, and Johnson voted aye; motion carried.

Lidgett motioned to **adjourn** the meeting at 7:51 p.m. Seconded by Breeding. Androy, Lidgett, Johnson, West, and Breeding voted aye; motion carried.

ATTEST:

Douglas Shere, Mayor

Joe George, City Clerk