

MALVERN CITY COUNCIL  
MINUTES OF REGULAR MEETING  
Malvern City Hall – 100 W 5th Street

The January 8, 2024, regular meeting of the Malvern City Council was **called to order** by Mayor Douglas Shere at 7:00 p.m. Council members present were Chris Androy (via telephone), Roger Johnson, Amber Lidgett, Bryant Rasmussen, and Heather West. Also in attendance was Joe George. Mayor Shere recognized visitors seeking to address the Council; there being none. Johnson motioned to approve the **Consent Agenda** consisting of the January 8, 2024, tentative Council meeting agenda, December 11, 2023, Council meeting minutes, and treasurer's and claims reports for December 2023. Seconded by Lidgett. Johnson, Lidgett, Rasmussen, Androy, and West voted aye; motion carried.

**Departmental Reports:**

Street Superintendent Hoose provided a written report consisting of snow events on December 25<sup>th</sup> and 26<sup>th</sup>, coordinating with Southwest Iowa Nature Trails for material unloading, locking city hydrants for winter, and various other tasks.

**New Business:** Lidgett motioned to approve a **renewal of contract of Wireless Emergency Notification System for 2024**. Seconded by West. Androy, Johnson, Rasmussen, Lidgett and West voted aye; motion carried. Clerk presented a bid for replacement of replacement of the sidewalk along the west side of the Municipal Pool in the amount of \$15,200.00. Two additional bids will be sought for this project. West motioned to approve **Resolution 2024-01-FY2025** law enforcement 28E agreement with Mills County Sheriff's Department. Seconded by Lidgett. West, Rasmussen, Androy, Johnson, and Lidgett voted aye; motion carried. Lidgett motioned to approve **Resolution 2024-02**-adopting certain policies, rules, and regulations during the performance of the Community Development Block Grant program. Seconded by Johnson. West, Rasmussen, Androy, Johnson, and Lidgett voted aye; motion carried. West motioned to **authorize Mayor to sign administrative assistance contract with Southwest Iowa Planning Council for Project 23-CF-004**. Seconded by Lidgett. Rasmussen, Lidgett, Johnson, West and Androy voted aye; motion carried. Johnson motioned to **authorize Mayor, Mayor Pro-Tempore, and City Clerk as signatories for Project 23-CF-004**. Seconded by Lidgett. Rasmussen, Lidgett, Androy, Johnson, and West voted aye; motion carried. Lidgett motioned to **authorize Mayor to sign certificate of compliance with Community Development Block Grant procurement standards (2 CFR 200.319)**. Seconded by Rasmussen. West, Johnson, Rasmussen, Lidgett, and Androy voted aye; motion carried. Lidgett motioned to **set January 30, 2024 as the date of public hearing to consider a revenue purpose statement relating to franchise fees on MidAmerican Energy natural gas and electric services**. Seconded by Johnson. Johnson, Lidgett, Rasmusen, Androy, and West voted aye; motion carried.

**Mayor's Report:**

Lidgett motioned to approve **Mayor Shere's recommendation to appoint Roger Johnson as Mayor Pro-Tempore for calendar year 2024 per Malvern Code of Ordinances 2-2-2**.

Seconded by West. Androy, Johnson, Rasmussen, Lidgett, and West voted aye; motion carried. West motioned to approve **Mayor to sign letter of support for East Mills Child Care Solutions' FY2023 Economic Development Administration Supplemental Funding application**. Seconded by Lidgett. Johnson, Lidgett, Rasmussen, Androy, and West voted aye; motion carried. West motioned to approve **Mayor's recommendation to reappoint David Bandom to the Malvern Low Rent Housing Agency Board for a 3-year term ending December 31, 2027**. Seconded by Lidgett. Androy, Johnson, Rasmussen, Lidgett, and West voted aye; motion carried. Lidgett motioned to approve **Mayor's recommendation to reappoint Alan Obermiller to the Malvern Low Rent Housing Agency Board for a 3-year term ending December 31, 2027**. Seconded by Johnson. West, Lidgett, Rasmussen, Androy, and Johnson voted aye; motion carried. West motioned to **notify Mills County Building and Zoning of the City's support to rezone a property owned by BTC, Inc. and within Malvern's 2-mile territory as commercial**. Seconded by Rasmussen. West, Rasmussen, Androy, Johnson, and Lidgett voted aye; motion carried. Lidgett motioned to **begin the dissolution process for the Malvern Park Board**. Seconded by West. West, Rasmussen, Androy, Johnson, and Lidgett voted aye; motion carried. Lidgett motioned to approve the **use of local option sales tax dollars for the purchase of two tornado sirens in an amount not to exceed \$56,987.76**. Seconded by Johnson. Rasmussen, Lidgett, Johnson, West, and Androy voted aye; motion carried.

#### **Clerk's Report:**

Council was presented with a calendar for the FY2025 budget season and discussion was held on changes to Iowa Code concerning local government budgeting requirements. Clerk presented a proposal from Munibit to update the City of Malvern's existing website.

#### **Project/Meeting Updates:**

Grading is ongoing on the Wabash Landing Subdivision and the developers have entered into contract negotiation with Mark Hughes Construction for the housing portion of the grant. West motioned to approve **GAX No. 2 for Project 19-DRH-013 in the amount of \$4,322.00**. Seconded by Johnson. Rasmussen, Lidgett, Androy, Johnson, and West voted aye; motion carried. Approximately 100 water meters remain to be replaced with 50 customers failing to schedule an appointment while the remaining could not be replaced by Vanguard Utility Services due to plumbing issues. West motioned to approve the **payment of JEO Consulting Group-Invoice 146975 in the amount of \$2,448.00**. Seconded by Lidgett. West, Johnson, Rasmussen, Lidgett, and Androy voted aye; motion carried. West motioned to approve **amendment no. 1 to the Eagle Engineering contract for the Malvern UV Sanitation project**. Seconded by Lidgett. Johnson, Lidgett, Rasmussen, Androy, and West voted aye; motion carried. Council was presented with updated engineering from HGM for the Wolverine Trail as part of the W 9<sup>th</sup> Street Renovations project.

Lidgett motioned to **adjourn** the meeting at 7:46 p.m. Seconded by Rasmussen. Androy, Lidgett, Johnson, West, and Rasmussen voted aye; motion carried.

ATTEST:

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Douglas Shere, Mayor

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Joe George, City Clerk