

MALVERN CITY COUNCIL  
MINUTES OF REGULAR MEETING  
Malvern City Hall – 100 W 5th Street

The August 8, 2022, regular meeting of the Malvern City Council was **called to order** by Mayor Douglas Shere at 7:00 p.m. Council members present were Chris Androy, Bruce Breeding, Roger Johnson, and Heather West. Also in attendance were Joe George, Dave Hoose, and Jill Smith. Mayor Shere recognized visitors seeking to address the Council; there being none. Breeding motioned to approve the **Consent Agenda** consisting of the August 8, 2022 tentative Council meeting agenda, July 26, 2022 Council meeting minutes, direction to place Malvern Library Board meeting minutes of file from July 12, 2022, and claims and treasurer's reports for July 2022. Seconded by Androy. All ayes; motion carried.

**Departmental Reports:** Street Superintendent Hoose provided a report consisting of fence repair at city pool, mosquito fogging, tree removal and clean-up, picnic table repair at Boehner Pond Campground, and various other tasks. Discussion was held on replacement of the alley entrance adjacent to 707 Marion Avenue. Council suggested seeking bids to repair with concrete. Park Board Chairperson Smith reported that the Park Board would team up with MABA for a trunk-or-treat event. Pool manager Riibe is seeking bids to repair the gutters on the municipal pool. Smith stated the doors on the pool house need to be replaced as well. Discussion was held on painting the bathroom floors after the pool closes for the season. Library Director Bassich was not present but provided a circulation report for July 2022 consisting of 313 patron visits with 127 program patrons and 268 WiFi uses. 103 books, 34 DVDs 13 puppets, and 3 magazines were checked out in July.

**New Business:** Discussion was held on vacating streets and alleys within properties owned by Monte and Randi West, John Benton, and Patricia Boydston located north of W 2<sup>nd</sup> Street between 4<sup>th</sup> and 7<sup>th</sup> Avenues. Johnson motioned to recommend the request to vacate to the Planning and Zoning Board. Seconded by Androy. All ayes; motion carried. Discussion was held on the public street being used to store vehicles while space exists in private driveways. Clerk was directed to send courtesy letters to property owners requesting the vehicles be moved off the street. Discussion was held on a recommended update to the ordinance pertaining to the rules, responsibilities, and authority of the Park Board. Recommendations on the scope of the Traffic Engineering Assistance Program were reviewed and Council recommended contacting MAPA about a community-wide traffic study. Androy motioned to approve **Resolution 2022-21:** Approving a 28E agreement for mutual assistance for Mills County Fire/Rescue/Emergency Services. Seconded by Johnson. All ayes; motion carried. Mayor Shere provided an update on the brush pile that included receiving the survey from Land Surveying Services and direction of the City Attorney to prepare a purchase agreement. Johnson motioned to extend an offer of employment to Bill Riibe at \$18.00 per hour pending background check. The motion also included a raise to \$19.00 per hour once commercial applicator licensing requirements were met within one year per street laborer job description. Seconded by Androy. All ayes; motion carried.

**Project/Meeting Updates:** Discussion was held on GIS mapping of water and sewer infrastructure in Malvern. Androy motioned to approve options 1 and 2 for utility mapping services by Midwest Assistance Program. Seconded by West. All ayes; motion carried. \$160,469.63 remain available in USDA loan funds. Discussion was held on a community-wide water meter replacement program. Malvern's water meters have not been replaced since the late 1970s and have slowed down resulting in a high percentage of unbilled water usage compared to gallons produced. Release of funds has been issued for the 11<sup>th</sup> Street Subdivision and Prospect Avenue townhomes. Developers for the 11<sup>th</sup> Street Subdivision have elected to build stick-built homes as several questions regarding the 3D printed model had not been satisfactorily answered by the manufacturer.

**Clerk's Report:** Breeding motioned to approve a grant application to the Mills County Community Foundation for an Insta360 Pro 2 camera. Seconded by West. All ayes; motion carried. Androy motioned to approve a grant application to the Mills County Community Foundation for \$50,000 towards the proposed safe route to school project. Seconded by Breeding. All ayes; motion carried.

Breeding motioned to **adjourn** the meeting at 8:35 p.m. Seconded by Androy. All ayes; motion carried.

ATTEST:

Joe George, City Clerk

Douglas Shere, Mayor