

**City of Malvern**  
100 West 5<sup>th</sup> Street, Malvern, IA 51551  
Phone: 712-624-8282

## APPLICATION FOR A BLOCK PARTY

(Three-week advance notice required.)

DATE OF PARTY \_\_\_\_\_ BEGINNING TIME \_\_\_\_\_ ENDING TIME \_\_\_\_\_

NAME \_\_\_\_\_ Email: \_\_\_\_\_

ORGANIZATION \_\_\_\_\_

ADDRESS \_\_\_\_\_

PHONE (Daytime) \_\_\_\_\_ PHONE (Nighttime) \_\_\_\_\_

STREETS BLOCKED OFF \_\_\_\_\_

Will there be outdoor live or amplified music? \_\_\_\_\_

Comments (Details):

The Malvern Street Department will drop off the barricades on the Friday prior to your block party. Please return the barricades to the same address for pick-up on Monday. Only three block parties will be allowed in the City per weekend. If the date requested is not available, the Malvern City Clerk's Office will contact you. If you have any questions, please call 712-624-8282.

**Clean up after the event is required! There will be a \$100 per hour fee with a minimum of one (1) hour charged if the City has to clean up after the event.**

*I certify that the above listed address and phone number are true and correct, and that I am familiar with all rules and agree to abide by them. I hereby voluntarily assume all risks of loss, damage, or injury that may be sustained by me or my guests while participating in, traveling from, or observing any of the events that are part of the block party. I hereby release the City of Malvern and all of its officers, elected officials, employees, and other agents from any and all availability, claims, demands, and causes of action whatsoever, arising out of or related to any loss, damage, or injury that may be sustained by me or my guests while participating in, traveling to or from, or observing the events that are part of the block party. I acknowledge that I have read the foregoing release, understand its terms, and freely and voluntarily sign the same.*

APPLICANT SIGNATURE: \_\_\_\_\_ DATE \_\_\_\_\_

For Office Use Only: Approved \_\_\_\_\_ Denied \_\_\_\_\_

Date: \_\_\_\_\_

\_\_\_\_\_  
Mayor or City Clerk Signature