

**MINUTES OF THE
LIBERTY MEMORIAL BUILDING BOARD
JANUARY 10, 2018
6:00 P.M.**

The regular meeting on January 10, 2018, was called to order by Chairman Don Jones at 6:00 p.m.

Roll call: Ralph O'Tool, Roger Poort, and Greg Pierce

Absent: none

Visitors: Marsha Williams, Jeannie Barney, Natalie Lancial, Earl Smith, Zach Jones and Fred Larson to arrive late

Also present: Deputy Clerk Kathy Anderson

Pierce motioned to approve the agenda. O'Tool seconded. All ayes. Motion carried.

O'Tool motioned to approve the meeting minutes of November 29, 2017. Pierce seconded. All ayes. Motion carried.

Pierce motioned to appoint Don Jones as Liberty Board Chairman for 2018. Poort seconded. All ayes. Motion carried.

Members of 5-2-1-0 Coalition, including Marsha Williams, Jeannie Barney and Natalie Lancial, were present to discuss the use of the Liberty Memorial building.

Ms. Williams sent a proposal regarding the new health incentive program that was awarded. The overall goal of this program is to provide better health for better lives. The members of the coalition would like to utilize the Liberty Memorial gym to promote this program.

Overall topics discussed were installing new basketball hoops, removable volleyball net, purchasing equipment, paint volleyball court lines on the gym floor, provide activities for all age groups to be involved, continuing use of the building after the program completes in June and fees for use of the building. The Coalition would purchase all the equipment for this program.

Poort stated the same rules would apply to this coalition using the building as someone who rents the building for an event. They will be required to pay a fee for use of the building, clean after each use, remove trash, provide adult supervision during the program at all times, provide schedule to the Deputy Clerk, ensure that street shoes are not worn on the court and have waivers on file stating the City and Liberty Building board assume no responsibility for accidents, theft, etc. 5-2-1-0 assumes all responsibility for accidents, any damage done to the floors, walls, windows, and cleaning of the building after the activity.

One (1) key will be checked out to the members of the group. It will be their responsibility to ensure the building is locked after each use, lights are turned off and thermostat reset.

Pierce reported work will begin soon installing insulation, work on the lobby entrance and the women's restroom will be redone.

There will be a storage available for their equipment, volleyballs, net, basketballs and other items in the north shower area.

Pierce motioned to approve the 5-2-1-0 Coalition to use the Liberty Memorial building for \$100 per month for the life of the grant/program. A contract will be drafted with the terms and rules. Poort seconded. All ayes. Motion carried.

Fred Larson and Earl Smith were present to update the Liberty Board members on the Country Music Festival that was held November 3rd & 4th 2017. It was another great year with 255 guests in attendance. Mr. Larson presented the Board with a check in the amount of \$1384.

This year the Malvern Country Music Festival will be held on November 2nd & 3rd, 2018.

Mr. Larson and Mr. Smith thanked the Liberty Board for allowing the use of the building, the Deputy Clerk for all the building arrangements and the after-hours assistance, the City of Malvern, businesses, and citizens for always making them feel so welcome and for supporting the event.

The Liberty Board thanked Mr. Larson and Mr. Smith for the generous donation and will look forward to their next event in November 2018.

Poort motioned to have Red Oak Glass repair the door closure on the Legion room. O'Tool seconded. All ayes. Motion carried.

The purchase of paint for the storage area was done through Malvern Area Betterment Association. No further action is needed.

Board member Pierce offered to dispose of the old paint and cleaning products in the basement. He will take these to the recycling center in Council Bluffs.

Poort motioned to approve Board member Pierce to dispose of the old paint and cleaning chemicals. The Board will reimburse Pierce for the cost. O'Tool seconded. All ayes. Motion carried.

The south gym doors are not wired to the alarm system. All board members and the Deputy Clerk were of the understanding this was completed after they were here to fix the alarms.

Poort motioned to have Per Mar Security wire/connect the south gym doors to the alarm system. Pierce seconded. All ayes. Motion carried.

The toilet in the women's restroom upstairs flooded, causing considerable damage. The flooring, ceiling downstairs, paper products, and other items were ruined.

The insurance adjuster will be called to assess the damages.

Non-agenda items were discussed. No action can be taken.

Pierce asked the Deputy Clerk if any information was found regarding the grant rebate he provided at the last meeting. He was told this was turned over to the City Clerk to check into.

Pierce asked if Andrew Tuckpointing had been contacted regarding the broken light above the basement entry door. The Deputy Clerk contacted the owner and he was unaware of the damage.

Pierce asked about the MidAmerican Energy rebate regarding the new lights and insulation that was installed in the Liberty Memorial Building. He asked the Deputy Clerk to meet with Beverly Dashner to discuss this matter.

Pierce asked to schedule a meeting after Council approves the budget to see what much monies are available to remodel the entryway of the upper level.

Poort motioned to adjourn. Being no further business, the meeting was adjourned at 8:05 p.m.

Liberty Board Chairman, Don Jones

Deputy Clerk, Kathy Anderson