

**MINUTES OF THE  
LIBERTY MEMORIAL BUILDING BOARD  
APRIL 26, 2017  
5:30 P.M.**

The regular meeting on April 26, 2017, was called to order by Chairman Don Jones at 5:30 p.m.

**Roll call: Ralph O'Tool, Roger Poort, and Greg Pierce**

**Absent: none**

**Visitors: Bev Dashner**

**Also present: Deputy Clerk, Kathy Anderson**

**Pierce motioned to approve the agenda. Poort seconded. All ayes. Motion carried.**

**Pierce motioned to approve the meeting minutes of February 22, 2017, with the exception to strike from the minutes that read new compressor for the roof unit. O'Tool seconded. All ayes. Motion carried.**

**Malvern Area Betterment Association (MABA) was awarded \$10,000 from the Mills County Foundation Grant to replace the lights and switches in the upstairs. Gary's Electric was awarded the contract not to exceed the \$10,000.**

**Poort motioned to approve Gary's Electric to do the light and switch renovation not to exceed \$10,000. Pierce seconded. All ayes. Motion carried.**

**The Summer Youth Program utilizing the gym was discussed. This would consist of three (3) weeks in June and July from 10 a.m to noon, Monday through Friday. They will have to coordinate with the Deputy Clerk in regards to scheduled reserved events and access to the building.**

**O'Tool motioned to approve the Summer Youth Program use of the gym, coordinating with the Deputy Clerk for scheduling and access. Poort seconded. All ayes. Motion carried.**

**The purchase of a small freezer was discussed. There have been complaints from renters of lack of a freezer. Deputy Clerk provided several prices for a small freezer.**

**Pierce motioned to approve the Deputy Clerk to purchase a small freezer using the Friends of the Community Building fund account. Poort seconded. All ayes. Motion carried.**

**The purchase of the convection oven was discussed. There is \$2700 available in the Friends of the Community Building fund account to help towards the purchase the oven.**

**Pierce asked if the Liberty Board budget could expend \$1000 as well. He would like to have this installed by Memorial Day.**

**Mrs. Beverly Dashner will research costs of a convection oven not to exceed \$3700.**

**O'Tool would like to purchase locally if possible. He gave Mrs. Dashner the information of a local appliance dealer to obtain pricing.**

**Pierce motioned to approve Beverly Dashner to purchase a convection oven for the kitchen at the Liberty Memorial Building not to exceed \$3700. O'Tool seconded. All ayes. Motion carried.**

**A generator for the building was discussed. The current generator is inoperable. Pierce has been unable to research the cost to replace the old one. He will talk to Street Superintendent Hoose about possibly running a wire from the Malvern Rescue generator to the Liberty Building.**

**Pierce suggested the Deputy Clerk meet with Mills County Emergency Management for assistance with a new generator in the event Hoose is unable to connect to the Malvern Rescue generator.**

**Pierce will research and report his findings to the board at the next meeting.**

**Tuckpointing on the building was discussed. As of today, only one (1) bid has been received. The Deputy Clerk has sent out the specifications to three (3) companies for bidding.**

**Pierce questioned if this could be done through a grant.**

**Mrs. Dasner will check into any grants available towards tuckpointing.**

**The discussion of leaving the old fire truck, Peter Pirsch, at the old fire station. There was the talk of donating it to several museums, but the City would no longer have ownership.**

**Pierce would like the Fire Department to fix the door, replacing it with glass inserts and installing new windows. This would allow the public access to view the truck and other memorabilia.**

**Publication of the meeting minutes was discussed. The Deputy Clerk informed the board that per Iowa League of Cities, boards are not required to publish the minutes. Council voted to cease publishing minutes for all appointed boards.**

**The 2017/2018 lease agreement with Mills County Extension was discussed. The new office at the fairground will be completed by the end of the summer so the need for the Liberty Building will no longer exist.**

**Poort motioned to allow Mills County Extension use of the building as a chargeable event rather than a yearly contract. They would be required to pay for use of the building as the general public along with a deposit. O'Tool seconded. All ayes. Motion carried.**

**The next phase of renovations was discussed. Pierce would like to renovate the entryway and restrooms. He suggested a meeting with the Friends of the Community Building, Deputy Clerk, and Liberty Board members to discuss plans and cost.**

**Mrs. Dashner suggested insulation be done prior to the entry and bathroom renovation.**

**The carpet on the stage in the basement needs to be replaced.**

**Poort suggested the Liberty Board apply for the upcoming grant for insulation and replace the basement windows and carpet on the stage. This would complete the renovation of the basement as well as the insulation would help defray utility expenses. He feels this should be done before the entryway and bathrooms.**

**Non-agenda items were discussed. No action can be taken.**

**The Deputy Clerk asked who was to open the building in case of inclement weather. There have been several calls from citizens regarding this.**

**The Fire Department has keys to open the building in case of inclement weather.**

**Pierce obtained bricks from the pile and has stored them in the old furnace room for future use.**

**O'Tool motioned to adjourn. Being no further business, the meeting was adjourned at 7:05 p.m.**

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**Liberty Board Chairman, Don Jones**

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**Deputy Clerk, Kathy Anderson**