

MALVERN CITY COUNCIL
MINUTES OF REGULAR MEETING
MALVERN CITY HALL – 100 West 5th Street
December 10, 2018 – 7 p.m.

The December 10, 2018, regular meeting of the **Malvern City Council was called to order by Mayor Blackburn** at 7:02 p.m., City Hall Council Chambers, 100 West 5th Street, Malvern, Iowa.

Mayor Blackburn recognized the following **Councilmembers as present**: Chris Androy, Bruce Breeding, Roger Johnson, and Kate McGann. Doug Shere was absent. A quorum was recognized. Visitors: five. City Clerk Mary Poort was also present. Mayor Blackburn welcomed visitors and called for any non-agenda public presenters, there being none.

Breeding motioned to approve the **Consent Agenda**: tentative agenda, regular meeting minutes of November 13, 2018, special meeting minutes of November 27, 2018, and current expenditures. Johnson seconded. All ayes; motion carried.

Mayor Blackburn then called to order, at 7:03 p.m., the **Public Hearing** for Malvern City Proposed Budget Amendment #1 FY19. Recognition of Publication was heard: November 29, 2018, Malvern Leader. Blackburn called for any filed written comments or objections from the City Clerk. Poort stated that a citizen had questioned the use of future tax levies for additional revenue pursuits. Poort will follow-up with City auditor. Blackburn then called for any objections, statements, and/or exhibits for Council consideration. There being none, Blackburn adjourned the public hearing at 7:05 p.m.

Schroer's Independent Auditor Kelsey Peterson presented the **FY2018 auditor's report**, calling attention to specific pages within the audit booklet, with discussion and questions from Council and City Clerk. Androy motioned to approve the FY2018 Audit Report by Schroer's and Associates PC. McGann seconded. All ayes; motion carried. Ms. Peterson exited the meeting.

DEPARTMENT UPDATES: PeopleService Report—Howard Peterson—absent; tending to the southwest lift station float module problem.

JEO Engineer Caleb White presented a **60% Review of the Water Project** referring to several handouts, with discussion and questions from Council. After submission of signed and sealed plans & specifications to IDNR/USDA, follow-up may take six months, with bid letting possibly in mid-August of 2019. Contact with local congressional members may benefit the process. A November 29, 2018, Malvern Leader publication requirement was noted—Notice of Finding of No Significant Impact/Request Release of Funds for Water Project, which calls for public comment by December 14, 2018. Mr. White exited the meeting.

Street Superintendent—Dave Hoose—November Report: weekly trash removal, brush pile maintenance, aluminum rings installation on downtown street globes/lights, holiday light-pole decorations repair/banner installation, chemical continuing ed class, tree trimming, gravel & graded alleys, Heritage

Park Christmas lighting, parking-lot lights removal at 10th and Main, loader hydraulics repair (relay), 2000 GMC pickup water pump/thermostat replacement, hydraulics dump-truck repair left-right valves, snow equipment service, salt/sand mix & order, V-plow bit replacement, and needs: yellow plow truck cable repair, City Shop exterior light replacement. Three snow events: 108 man-hours, 11/17, 11/25, 12/1.

MABA Representative Tara Copeland presented information on **'Fund My Street Grant'** promoting safer school walking areas and targeting distracted driving. McGann motioned to approve submission of a grant application and for the upkeep of the walking areas upon grant success. Johnson seconded. All ayes; motion carried. Ms. Copeland exited the meeting.

McGann motioned to approve **RESOLUTION 2018-36** to Authorize Mayor/Mayor Pro-tempore to Execute BNSF Agreement Documentation Pending Modifications. Androy seconded. All ayes; motion carried.

Water/ice roof-drainage on City Hall concrete entrance discussion: drainage tube to be installed by Liberty Board Member Roger Poort now and address permanent solution in spring, per mayor.

Park Board Report – Chairman Steve Barrett – absent.

UNFINISHED BUSINESS: Chantry Elementary School property/playground equipment – Poort read City Attorney letter addressing alleyway and warranty deed issues, with his consent to move forward.

NEW BUSINESS: McGann motioned to follow through with the Planning & Zoning Commission's recommendation of November 27th for **rezoning the Costello Subdivision** from Commercial to R2, multi-residential (Council's choice). Androy seconded. All ayes; motion carried. Poort will follow through with SWIPCO per mayoral suggestion.

Discussion was held on **City Government Social Media**. Mayor Blackburn appointed McGann and Androy as a Social Media Council Committee to move forward with needed conversations for a January 14th Council presentation.

Androy motioned to approve **Woods & Wyatt Invoice** for professional services from Keith Tucker. Johnson seconded. All ayes; motion carried.

Johnson motioned to approve **RESOLUTION 2018-37** Approving Budget Amendment No. 1 for Fiscal Year 2019. Breeding seconded. All ayes; motion carried.

A consensus was recognized for **FY20 Budget schedule of meetings:** January 14—6:30 p.m. with governmental entity budget reviews before and during the regular meeting; January 29—6:30 p.m. Council Work Session—no public comment; February 11—regular meeting w/ review & adoption FY 20 Budget/set public hearing; March 4—5:30 p.m. special meeting for budget hearing, approval, and State submission by March 15, 2019.

MAYOR'S REPORT: Breeding motioned to table Items A and B **reinstatement of Park Board members** pending further discussion. Johnson seconded. All ayes; motion carried.

McGann motioned to approve the mayoral recommendation to **reinstate Ryan Grant, Ardeth Henderson, and Jeff Williams** to the Planning & Zoning Commission for five-year terms ending 12/2023, as recommended by motion of Planning & Zoning Commission on November 27, 2018. Androy seconded. All ayes; motion carried.

PROJECT/MEETING UPDATE: MALVERN SESQUICENTENNIAL – brief discussion of proposed plans and places. P&Z COMMISSION – zoning and ordinance update will continue in January meetings. 5-2-1-0 WALKING AUDIT, July 8, 2019 – to propose walking areas for need of improvements and future planning.

NUISANCE DISTRICT UPDATES: November 13 – December 10, 2018. District#1: Bruce Breeding: no report. District#2: Roger Johnson: 90 2nd Avenue Byers parcel—lien process, city attorney contacting relatives. Abatement Extensions: 95 ½ 2nd Avenue—John Bolander—in process; 92 4th Avenue parcel—Stacy—trailer house with utility hook-ups (on separate parcel than primary residence); 91 2nd Avenue—Orrie Gordon—semi-trailer abatement. Johnson to work with his district people in spring. District#3: Kate McGann: no report. District#4: Chris Androy: councilmember complaint—send City junk-car letter to Agriland rental south of Post Office. District#5: Doug Shere: no report.

NON-AGENDA COMMENTS: Add Library and City Hall security to January agenda.

Johnson motioned to **adjourn**. There being no further business, the meeting adjourned at 9:35 p.m.

Michael K. Blackburn, Mayor

ATTEST:

Mary Poort, City Clerk