

MALVERN CITY COUNCIL  
MINUTES OF REGULAR MEETING  
MALVERN CITY HALL  
January 8, 2018 – 7 p.m.

The January 8, 2018, regular meeting of the **Malvern City Council** was called to order by **Mayor Blackburn** at 7:00 p.m., following the start of a 6:30 p.m. 2019 Budget Work Session to continue within the regular meeting, at City Hall Council Chambers, Malvern, Iowa.

Mayor Blackburn recognized the following **Councilmembers as present**: Christina Androy, Bruce Breeding, Roger Johnson, and Doug Shere. Kate McGann was absent. Visitors: 12. City Clerk Mary Poort was also present.

Breeding motioned to approve the **Consent Agenda**: tentative agenda, minutes of Ordinances 301-305 Public Hearing and regular meeting minutes of December 11, 2017, and current expenditures. Shere seconded. All ayes; motion carried.

Mayor Blackburn recognized Kelsey Peterson, CPA, from Schroer's and Associates PC, to present the **Independent Auditors' Report for FY17**. An audit booklet was reviewed. Johnson motioned to approve the FY 2017 Audit Report by Schroer's and Associates PC. Breeding seconded. All ayes; motion carried.

Breeding motioned to approve Dwain Pelzer for the position as **Malvern Volunteer Fire Department Chief for 2018**. Johnson seconded. All ayes; motion carried. The oath of office was administered by Mayor Blackburn.

Mayor Blackburn recognized a tentative list of **MVFD Officers** and their qualifications to be reviewed by Council. Androy motioned to approve the MVFD Officers with terms ending December 31, 2018. Shere seconded. All ayes; motion carried.

**DEPARTMENT UPDATES: Streets Superintendent Report – Dave Hoose**: Snow and ice removal, regular equipment maintenance and repairs, gravel and grading alleys, winter-stock rock hauled to City Shop, citizen complaint work orders, Library flag pole lights repair, prep supplies/tools and wiring new City Hall office, CPO class attendance. Cars on Main Street need to be moved to a side street during snow fall. **Marion Avenue Bridge Replacement** negotiations were discussed with emails for review. No action is needed to date. The **2019 Budget for Streets Department** was discussed in continuation of the Budget Work Session.

**Park Board Report – Steve Barrett, Chairman**: Pool Concrete Project with Premier will need to be approved by Council. Park Board will not be applying for grants due to other projects in the works. Work with Leo Rieken needs to be scheduled. The **2019 Park Board Budget** for pool and parks was discussed in continuation of the Budget Work Session.

**PeopleService Report—Howard Peterson**: Presentation only. WATER topics: Hydrants flushed, frozen and broken meters. WASTEWATER topics: repair of the sewer main south of Little Creek crossing (invoice to come)—replacement bid for spring work expected; electric pump second bid to come, grinder quotes not comparable, East Ridge Lift Station pump. The **2019 Budgets for Sewer and Water** were discussed in continuation of the Budget Work Session.

**UNFINISHED BUSINESS**: Breeding motioned to approve **RESOLUTION 2018-01** City of Malvern Attorney Position. Johnson seconded. All ayes; motion carried.

Androy motioned to set a **second 2019 Budget Work Session** during the first week of February, possibly February 7<sup>th</sup>. Breeding seconded. All ayes; motion carried. In continuation of the Budget Work Session, a full print-out of Expenses was distributed to the Mayor and Councilmembers for further study, indicating expenses beyond the department budgets.

**NEW BUSINESS**: Shere motioned to approve **RESOLUTION 2018-04** Certifying city Charges to Mills County Treasurer, Holbert—past water bill. Breeding seconded. All ayes; motion carried.

Councilmember Breeding exited the meeting.

Androy motioned to table action on the **Mills County Law Enforcement Services Contract**, July 1, 2018- June 30, 2019. Johnson seconded. All ayes; motion carried.

Shere motioned to approve a proposal to **Replace City Hall Computers** through DCW-G recognizing the \$1,863.92 quote. Androy seconded. All ayes; motion carried.

Androy motioned to table action of **RC&D Assistance for Application Submission** for Bicycle Friendly Community Designation. Shere seconded. All ayes; motion carried.

Shere motioned to accept a **City Bike Monument Project** with no cost to taxpayers. Johnson seconded. All ayes; motion carried.

Shere motioned to approve **Street/Circle Names for Fairview Hills Golf Course Development**, with exception of Muirfield Circle. Androy seconded. All ayes; motion carried.

**MAYOR'S REPORT:** Mayor Blackburn appointed Councilmember **Roger A. Johnson to serve as Malvern Mayor Pro-Tem** for Calendar Year 2018. Mayor Blackburn continued to appoint **Council Department Heads for Calendar Year 2018**, as follows: EMERGENCY MANAGEMENT (FEMA)/HOMELAND SECURITY: Doug Shere, Christina Androy, basic course suggested; WATER & SEWER: Bruce Breeding, Roger Johnson as assistant; CLERKS: Kate McGann, Mayor Blackburn, STREETS: Roger Johnson, day-to-day street business and Doug Shere, bridge supervisor; and PARKS, ORDINANCES: Chris Androy. Blackburn also appointed MVFD Chief Dwain Pelzer to the 911 Board. Nuisance Districts Territories: #1 SE Area—Bruce Breeding; #2 SW Area—Roger Johnson; #3 W of 5<sup>th</sup> Avenue Area—Kate McGann; #4 NW Area—Chris Androy; #5 NE Area—Doug Shere.

Mayor Blackburn also appointed **Stephanie Butler to the Malvern Park Board** as recommended by said Board in December of 2017. Shere motioned to accept the mayoral appointment of Stephanie Butler to the Malvern Park Board. Johnson seconded. All ayes; motion carried.

Discussion was held on the **2019 Budget** in continuation of the Budget Work Session. A full print-out of Revenues was distributed to the Mayor and Councilmembers for further study.

**PROJECT/MEETING UPDATE:** A town hall meeting to **further work on the MHI Survey** for the Proposed City Water Treatment Facility Project was discussed. Consensus was to possibly follow through in February. Discussion resulted in consensus for a February **City Hall move date** to be postponed until March.

**NUISANCE DISTRICT UPDATES:** On deck--two container letters, junk car/car-repair/unlicensed dogs letter, unlicensed and junk cars letter, dog running at large to be relocated follow-up; licensing of dogs at 902 Marion and 700 block of Lincoln Avenue.

**COMMENTS ON NON-AGENDA ITEMS:** A Super Board letter was received from Paul Croghan, Superintendent of East Mills Schools. There will be a Press Conference featuring Gov. Kim Reynolds on January 19, at 2:30 p.m., Iowa West Field House, Council Bluffs, Iowa, announced by Loess Hills Missouri River Parks to People Region.

Androy motioned to adjourn; there being no further business, the meeting was adjourned at 10:15 p.m.

Michael K. Blackburn, Mayor

ATTEST:

Mary Poort, City Clerk