

**MINUTES OF THE
MALVERN PARK BOARD
JUNE 13, 2017
5:30 P.M.**

**The meeting on June 13, 2017, was called to order by Chairman Barrett at 5:30 p.m.
Roll call: Jill Smith, James Asselin, and Marsha Williams.**

Absent: None

Visitor: Robert Hammers, Kevin Willms, and Katie Riibe, Pool Manager

Also present: Deputy Clerk, Kathy Anderson

The regular meeting was called to order by Chairman Barrett at 5:30 p.m.

Asselin motioned to approve the agenda. Williams seconded. All ayes. Motion carried.

**Smith motioned to approve the minutes of May 10, 2017. Williams seconded. All ayes.
Motion carried.**

Smith motioned to approve the East Mills Area Youth Sports (EMAYS) swim team contract for the 2017 season. EMAYS will reimburse the City of Malvern for lifeguard wages for practices and meets. Asselin seconded. All ayes. Motion carried.

The 2017 Mills County Public Health pool inspection was discussed. Pool Manager Riibe reported the areas of concern are being addressed. The outside and pump room lights have been repaired. The concrete decking and painting in the locker rooms will be completed after the pool closes for the season.

The upcoming Mills County Foundation/Costello grant was discussed.

Chairman Barrett suggested installing a bathhouse/shower down at Bohner Pond. This would be a great asset for those utilizing our campgrounds and the Wabash Trace. The building would consist of one (1) sink, toilet, and shower stall per side, with a partition between the sink and toilet area and the shower.

Board member Asselin recommended the building be handicap accessible.

Mr. Robert Hammers asked for benches in the showers that are handicap accessible.

Board member Smith suggested the building be made of concrete that could be used as a storm shelter in case of emergency.

Board member Williams questioned if vandalism would become a problem. There are cameras installed and monitored.

Williams motioned to write and submit the grant for the bathhouse at Boehner Pond to the Mills County Foundation/Costello Fund that is due September 1, 2017. The necessary costs and figures will be obtained and given to her at the next meeting. Smith seconded. All ayes. Motion carried.

The DNR pool grant was discussed. The deadline has passed for this year. All grants awarded through the DNR are matching funds.

Williams questioned the possibility of adding outside restrooms to new concessions stand that would also benefit park goers. She will look into a revitalization grant for pools and concessions.

Smith reported the bathhouse needs to be updated and a new concessions stand is needed. The current concessions stand is in need of numerous upgrades and repairs.

Barrett would like to separate the budget for the next fiscal year between the parks and the pool. This would allow the Park Board to track the expenses and revenue of the pool only.

The Schildberg grant was discussed. On May 19, 2017, Mark Schildberg delivered a check for \$10,000 to the Deputy Clerk for Boehner Pond improvements. Through this generous donation, fourteen (14) new picnic tables, including three (3) handicap accessible, were ordered for the campsite areas and picnic shelters.

A jetty will be installed along with a handicap accessible sidewalk that will allow everyone access to fishing at the pond through this grant as well.

Katie Riibe, Pool Manager Report:

There are nine (9) lifeguard now on staff.

Eighty-four (84) pool passes have been sold.

New filters need to be installed. Dmandz will be called to check on the status of the brackets.

Several fundraising ideas were presented to the board, such as a movie night in the parking lot, a princess pool party, superheroes pool party and carwash/bake sale.

Katie is going to have a pool employee meeting and requested one (1) park board member be in attendance.

Mock drowning class will be taking place. Katie will let Park Board know the exact date.

Umbrellas need to be anchored to the concrete. Katie will ask Coca Cola if they will donate several new umbrellas.

Concessions sales are going great.

The roof on the pool house needs to be inspected.

Williams asked Katie to pick three (3) items that would be enjoyed by all patrons at the pool, such as a basketball hoop, volleyball net or any item that would be a permanent attachment for the pool and submit to her. She will turn this over to the Williams family for their approval and purchase.

Park Updates:

Boehner Pond – Steve Barrett:

Fishing is great.

Barrett and Smith planted some of the trees that were awarded to the Park Board through Trees Forever grant. There are still twenty-five (25) that are ready and need to be planted. All Park Board members need to assist with the planting.

Steve reported there are one hundred twenty-five saplings that are at his house for growth that will need to be transplanted next spring. Thank you, Paula Barrett, for watering and tending to these young trees.

The playground equipment that was donated by Fairview Country Club needs to be installed. This will require all Park Board members and volunteers to attend and assist.

Boehner Park – Marsha Williams:

Marsha reported Shane Sayers is still moving forward with the field.

Deputy Clerk Anderson handed out the newspaper article with Shane Sayers regarding the new field.

Heritage Park – Jill Smith:

The tree made by Woody Jones is up and is a great asset to the park.

T &N Park – Jim Asselin:

No new updates to report.

Paddock Park – Jill Smith:

People have commented about the grass not being trimmed and blown off on the sidewalk.

The branch behind the cabin has been removed.

Swimming Pool –

No new updates to report.

Recreation Park – Marsha Williams:

The basketball court and the new sign on the gazebo were vandalized with spray paint prior to the ribbon cutting.

Asselin will be in charge of locking the gates every night to deter this action. He will open them up in the morning.

The benches need to be installed around the playground.

The next meeting is scheduled for July 18, 2017, at 5:30 p.m.

The following comments from the Park Board members regarding non-agenda items:

Smith shared her concerns for another CPO assistant in the event the pool manager is out of town.

Barrett will research this and report back at the next meeting.

Nominations for a new Park Board member were discussed. Board members will bring their nomination of candidates to the next meeting for decision.

Asselin motioned to adjourn. There being no further business, the meeting was adjourned at 6:45 p.m.

Chairman, Steve Barrett

Deputy Clerk, Kathy Anderson