

**MINUTES OF THE
MALVERN PARK BOARD
MAY 10, 2017
5:30 P.M.**

**The meeting on May 10, 2017, was called to order by Chairman Barrett at 5:30 p.m.
Roll call: Jill Smith, James Asselin, Brad Klindt, and Marsha Williams.**

Absent: None

**Visitor: Deb Breeding, Shane Sayers, Brian & Tara Copeland, Kevin Willms, J.W.
Abercrombie, and Katie Riibe, Pool Manager**

Also present: Deputy Clerk, Kathy Anderson

The regular meeting was called to order by Chairman Barrett at 5:30 p.m.

Klindt motioned to approve the agenda. Williams seconded. All ayes. Motion carried.

**Klindt motioned to approve the minutes of April 11, 2017. Smith seconded. All ayes.
Motion carried.**

**Mrs. Deb Breeding was present to offer mowing guidelines she implemented for the
previous season.**

**Mr. Kevin Willms asked if she was mowing this season and did she apply? He asked if the
Park Board conducted the interviews for the hiring of the part time seasonal mowing. It
was explained that the Street Superintendent did the interviewing and hiring.**

**Chairman Barrett thanked Mrs. Breeding for the guidelines for mowing. He asked the
Deputy Clerk to put on City letterhead and have Mayor Blackburn approve and sign this.**

**The Park Board again commended Mrs. Breeding for the wonderful job of mowing the
parks last season.**

**Mrs. Breeding informed the Park Board of a grant through Casey's General Store that
may assist with paint to finish the mural since the Park Board was not awarded the gallons
asked for from the Paint Iowa Beautiful grant.**

**The new signs are installed at all the parks through grants. There are monies left to
purchase a sign for Boehner Park with the Miller Field name, subject to City Council
resolution passage in June.**

**Mrs. Breeding asked Shane Sayers for his input as to signage and placement for the sign.
She will then place the order. The sign will match what has been installed throughout the
town.**

Mrs. Breeding suggested the cement pads at the Rec Park be turned into game pads, such as hop scotch, or other activity games.

Board member Williams is going to try to utilize the pads for the benches that were ordered. If this is not feasible, then the pads can be used for such games.

Shane Sayers, along with Bryan and Tara Copeland, were present to update the Park Board regarding Boehner Park improvements. Since the last Park Board meeting, many things are moving forward faster than anticipated. The Malvern City Council called for a resolution approval of adding the name Miller Field to Boehner Park, subject to June 12, 2017 approval. The field will be regulation size for all age groups of children up to 6th grade. This could be sixty (60) or more children that will participate. The hope is to have games on the field every night and on possible weekends as well.

Mr. Sayers has been able to obtain free field fencing that has never been used. There will be thirty (30) outfield sections available to hang banners to anyone wanting to buy to advertise their business. He would like to install a pavilion or entrance to the field with engraved memorial bricks that would be purchased. He would install a flag pole in the center.

Everything needed to covert the field will be fully funded by donations and possible grants, with the exception of lighting. Kate McGann, at Malvern Bank has offered to write a grant for any funds needed to complete the field. The goal is to have the field up and running by May 1, 2018.

Kevin Willms offered to research possible donation of lighting through MidAmerican Energy.

Barrett asked who would be responsible for the upkeep of the field. Volunteers will maintain and mow the inside the fence, with the City mowing outside the fencing.

Board member Williams reported the Rec Park is now complete and ready for enjoyment by all. The benches will be installed at a later date. The prep work of blading, harrowing and installing the mulch was completed and was seeded.

The basketball court still needs the stenciling completed. The stencils and paint are at the City Shop.

The Paint Iowa Beautiful grant awarded six (6) gallons of paint to be used for the mural only. As of today, Katie Riibe has not been able to contact the art teacher at the school.

The Deputy Clerk will call Diamond Vogel and order the basic colors. Williams offered to pick up the paint after it is ordered.

Klindt motioned to hire Kassidy Croghan, Chris Darnold, Matthew Glockel, Trevor Glockel, Mackynzie Shere, Madison Williams, and Skyla Wingfield as lifeguards for the 2017 season with wages at \$7.25 per hour. Asselin seconded. All ayes. Motion carried.

Klindt motioned to hire the following concession stand workers: Lanie Brule, Tyra Buckner, Anita Coates, Phoebe England, and Madison Sayers starting at \$5.15 per hour with .25 increase for each year of experience. Asselin seconded. All ayes. Motion carried.

Lifeguard training was discussed. Pool Manager Riibe reported that Lisa Powles will do lifeguard certification at the pool. She will charge each person \$100 - \$125 to conduct the training. She will provide the books and certifications.

Williams motioned to approve Lisa Powles to instruct lifeguard certification at the Malvern Pool to anyone wishing to take the class at their own expense. Pool Manger Riibe will coordinate with Lisa Powles for times to hold the classes. Klindt seconded. All ayes. Motion carried.

Katie Riibe, Pool Manager Report:

One (1) filter is missing so pumps are not able to run. New filters will be here by the end of the week. Upon receiving filters, Bill Riibe will be shown how to run the pumps.

Williams asked why the Street Department does not help maintain the pumps. Work orders need to be submitted again for the Street Department to fix and/or repair lights in the filter room.

Pool house is ready to paint inside and out. Paint was ordered. Klindt will pick it up when ready. A paint sprayer is needed. Klindt will purchase a sprayer to use for the pool house/concessions and floor at the pool.

Barrett reported there is a five (5) gallon bucket of white paint at City Hall that was donated. This will be used for the concessions stand.

Riibe is getting price quotes on pop and water from distributor. She asked if she needed to get permission from Park Board members prior to ordering.

Williams stated permission is not needed for concessions purchases. The Pool Manager can take care of this.

Park Updates:

Boehner Pond – Steve Barrett:

Barrett asked about the work order status he had submitted.

Potholes need to be fixed. Klindt will scrape the entrance and around the camping slots to rid of the ruts.

The block party for the BBQ on August 12, 2017 has been pulled and resubmitted for Main Street and Heritage Park during the day only. This will not interfere with the Farmer's Market that takes place in the evening.

Boehner Park – Marsha Williams:

No new updates to report.

Heritage Park – Jill Smith:

No new updates to report.

T &N Park – Jim Asselin:

No new updates to report.

Paddock Park – Jill Smith:

No new updates to report.

Swimming Pool – Brad Klindt:

Katie is trying hard to get everything done prior to opening.

Recreation Park – Marsha Williams:

No further updates to report.

The next meeting is scheduled for June 13, 2017, at 5:30 p.m.

The following comments from the Park Board members regarding non-agenda items:

No comments were made.

Smith motioned to adjourn. There being no further business, the meeting was adjourned at 7:15 p.m.

Chairman, Steve Barrett

Deputy Clerk, Kathy Anderson