

MALVERN CITY COUNCIL
MINUTES OF REGULAR MEETING

MALVERN CITY HALL

March 14, 2016

The regular meeting was called to order by Mayor Mike Blackburn at 7:08 pm.

Roll being called, the following named Council Members were present: Bruce Breeding, Kate McGann, Fred Moreau, Doug Shere, and Kevin Willms. Absent: none. Visitors: 7. City Clerk Mary Poort was also present.

McGann motioned to approve the Consent Agenda: a) approval of the agenda; b) approval of the Regular Meeting minutes of 02/08/2016, Special Meeting minutes of 02/11/2016, and Special Meeting minutes of 02/29/2016; c) approval of expenditures. Breeding seconded. All ayes; motion carried.

McGann motioned to approve Malvern Ordinance Amendments to Sections 50.1 and 152.2 & 152.03, First Reading, and waive the second and third readings. Shere seconded. All ayes; motion carried.

Breeding motioned to approve RESOLUTION 2016-07 Authorizing a Loan Agreement and the future issuance of General Obligation Corporate Purpose Bonds or Notes and providing for the levy of taxes to pay the same. Shere seconded. All ayes; motion carried.

Moreau motioned to approve RESOLUTION 2016-04 Adopting the Annual Budget for the City of Malvern, Iowa, for the Fiscal Year Ending June 30, 2017. Shere seconded. All ayes; motion carried.

COMMUNITY PRESENTERS: Deb Breeding, representing MABA, presented an update on the directional signage for which a grant has been written for \$25,000. Illustrations were presented and quotes from ASI Signage of Omaha have been considered. Other companies in Omaha, Des Moines, and Texas will be contacted for estimates and comparisons. Installation methods and costs were discussed. Other talk involved improvement of the Highway 34 signs and flood light replacement.

Zack Jones presented his desire to organize the Malvern Market again this year. Dates include June 19 – September 9 from 6 – 8:30 p.m., possibly two nights from 6 – 10 p.m. There would be a possibility of closing 4th Street just north of the Heritage Park and the alley west of the car wash. A Block Party Application had been submitted for this agenda.

Steve Barret presented literature on “Safe Food – Food Stand Operations” from Iowa State University Extension and Outreach. With the upcoming Malvern Market and RAGBRAI pass-through, vendors need to be aware of requirements and licensure. Information and applications from the Food and Consumer Safety Bureau are online. Mr. Barret’s handout is available at City Hall.

DEPARTMENT UPDATES: PeopleService – Howard Peterson: Water Operation & Maintenance: Work is continuing on failed meter replacements. To date, 11 meters need replacement at the cost of

\$114/meter, totaling just over \$1,200. Contact with Jeff Williams will determine the cost of spray foaming the block walls in the well house. Wastewater Operation & Maintenance: A rebuilt pump at the main lift station is operating like a new one. The other one was pulled late February by Iowa Pump Works; looking forward to a faster turn-around than the first one. Both E-ONE pumps at the East 1st/Marion lift station are showing high hours per week; rebuild kits have been ordered for Howard's task. The Lagoon road is showing low spots, which will be maintained this week. Tables indicate the nitrates staying steady. Hydrant flushing will continue three times a year to maintain clear water.

Street Superintendent Report – Dave Hoose: The work order list for the Liberty Memorial Building is now complete. Work continues on patching streets, alleys, and City Hall parking lot; a bid has been received for resurfacing that lot. Cameras have been installed at Boehner Pond. The CDBG Downtown Renewal project sign was removed at the Library. Repair work: tin roof on shed at T&N Park, building repairs at the Fire Station, street sweeper repairs, and deputy clerk's new desk assemblage. Upcoming: tree trimming at the Library grounds, water tower site, and other locations, plus: Re-graveling 3rd Avenue, cleaning streets and gutters, and installing approved truck route signs. A summer worker ad has been published in the Malvern Leader with no responses to date.

Discussion was held on resurfacing City Hall parking lot and additional spots around town. Shere motioned to resurface City Hall parking lot. Moreau seconded. All ayes; motion carried.

Discussion was held regarding a citizen complaint for additional stop signs at Lambert & Lincoln and 4th and Lincoln to slow down vehicles for safety purposes. Road usage by various types of vehicles, existing features, and traffic signs in the area were considered. No motion was presented.

Discussion was held regarding a citizen complaint on additional stop signs at the corner of Main & 7th Street. The intersection is one of concern especially due to the summer foot traffic from the new Recreation Park and Malvern Swimming Pool to Casey's General Store. Moreau motioned to place permanent solar-powered LED yellow flashing lights preceding the intersection of Main & 7th Street. Shere seconded. All ayes; motion carried.

NEW BUSINESS: Mayor Blackburn recommended the reappointment of Linda Downey to the Malvern Village Board for a five-year term, expiring 12/31/2020. Breeding motioned same; Moreau seconded. All ayes; motion carried.

Moreau motioned to approve Malvern Market Block Party Application by Zack Jones for Heritage Park, Fridays: 6/17/16 through 9/12/16. Shere seconded. All ayes; motion carried.

Kate McGann presented her email thread with attorney consult researching the possibility of gaining ownership of an abandoned property at 908 Main Street. Breeding motioned to Petition District Court under Iowa Code 657A.10A for ownership of abandoned property at 908 Main Street. Moreau seconded. All ayes; motion carried.

Discussion regarding City commitment of funds to the new Charles E. Lakin Community Center questioned the size of the water line, its capacity for fire protection, and its point of hookup. Other

comments involved grant monies and annexation as options for the future. McGann motioned to accept RESOLUTION 2016-08 Committing Funding to the Charles E. Lakin Community Center, with the following contingencies: said contribution shall be contingent upon an 8-inch water main being installed to the new Charles E. Lakin Community Center hooking up to the existing 8-inch water main north of W. 1st St., that all properties along the new water main be hooked onto the new main, and that a fire hydrant be located on the south side of the driveway to the fairgrounds property. Breeding seconded this motion. Roll call vote: Ayes: Breeding, McGann, Moreau, Shere. Abstained: Willms. Motion carried.

Shere motioned to approve RESOLUTION 2016-05 Establishing an Account at Malvern Trust & Savings Bank for Friends of the Liberty Memorial Building and Naming Those Responsible for Said Account. Breeding seconded. All ayes; motion carried.

Shere motioned to approve City Clerk Mary Poort as authorized third signer on Malvern Trust & Savings bank accounts. Moreau seconded. All ayes; motion carried.

McGann motioned to approve City Clerk Mary Poort to apply for commission as a Notary Public. Breeding seconded. All ayes; motion carried.

McGann motioned to approve RESOLUTION 2016-06 Approving Vision and Dental Benefits for City Clerk. Shere seconded. All ayes; motion carried.

OLD BUSINESS: The Council received a recommendation from the Preliminary Engineering Study Committee to table selection of an engineering firm for the 2016 Water system Improvements.

McGann motioned to approve RESOLUTION 2016-02 Certifying City Charges to the County Treasurer for Collection, Tiger 104 Partnership, 612 East 9th Street. Shere seconded. All ayes; motion carried.

McGann motioned to rescind the lien with Mills County Treasurer, RESOLUTION 2014-12, 303 East 2nd Street/305 East 2nd Street. Breeding seconded. All ayes; motion carried.

Discussion was held to update the progress on the Malvern downtown banners. Moreau will contact the appropriate people involved.

The Butterfly Benches Committee reported that damages, mounts, and safety issues are to be repaired, and placement of the butterfly benches tentatively as follows: two butterflies on the south side of the Liberty Memorial Building and two butterflies across the street at the Malvern Library. A motion of said recommendation was made by Breeding with permission contingent upon approval from the Liberty Memorial Board and the Library Board. Shere seconded. All ayes; motion carried.

Discussion was held on RAGBRAI updated information: Co-chairs are Lindsey Sayers and Gary Jones. A workshop meeting of the RAGBRAI pass-through communities is scheduled for April 2, 2016, in Osceola, at Lakeside Casino Conference Center. Workshop information will give light to what needs to be accomplished in committee work when attendees return.

Shere motioned to approve JD's Hangout liquor license renewal pending DRAM insurance. Moreau seconded. All ayes; motion carried.

PROJECT/MEETING UPDATES: A notice to close on the CDBG Downtown Revitalization Contract was considered; incomplete issues remain at this date making for an incomplete contract. McGann will follow up with this item of business.

CDBG Housing Rehabilitation Project – no report.

Malvern City Water Project Update – no update.

NUISANCE DISTRICT UPDATES FROM February 8, 2016 – March 14, 2016:

District #1 – Doug Shere: A nuisance letter has been sent regarding the burned structure at 98 Main. A nuisance letter had been sent and situation clarified regarding a dog issue on 5th street. Lien retraction with Mills County Treasurer per Council motion, March 14, 2016, 303/305 East 2nd Street properties; revised bill with current rates sent.

District #2 – Fred Moreau: A courtesy letter had been sent and situation clarified regarding the alley parking behind the businesses in the 300 block on the West side of Main Street. A courtesy letter had been sent and nuisance abated at 204 West 1st Steet. A nuisance letter had been sent and nuisance abated at 403 West 1st Street.

District #3 – Kate McGann: A nuisance letter has been sent regarding a burned structure at 510 West 2nd Street.

District #4 – Bruce Breeding: Nothing to report.

District #5 – Kevin Willms: RESOLUTION 2016-02 passed to certify charges to Mills County Treasurer, 612 East 9th Street, March 14, 2016.

McGann motioned to adjourn. There being no further business, the meeting was adjourned at 8:50 p.m.

Michael K. Blackburn, Mayor

ATTEST:

Mary Poort, City Clerk